

DEPARTMENT OF BENEFIT PAYMENTS
744 P Street, Sacramento, CA 95814
916/445-7046



October 21, 1977

ALL-COUNTY LETTER NO. 77-46 (Fin. Mgmt Svcs.)

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY AUDITORS/CONTROLLERS

SUBJECT: INSTRUCTIONS FOR REPORTING AND CLAIMING ESSENTIAL PERSONS

REFERENCE:

The McLean vs. Obledo Superior Court judgment requires the Department of Benefit Payments to implement an "essential persons" program effective November 1, 1977. The "essential persons" program provides for adding certain relatives, living in the home, to the Family Budget Unit (FBU) upon request of an applicant or recipient. The maximum aid paid is based on the total persons included in the FBU.

For claiming purposes, the persons in the FBU are separated into three categories -- federal persons, essential persons, and nonfederal persons. Those additional household members included in the FBU because of this court order who meet the requirements of EAS Manual Section 44-209.3 will be claimed as essential persons. Federal participation will be available for the additional increment in the grant level for federal cases, due to the addition of the essential persons. The essential persons included in the FBU for federal cases will be added to the federal persons count to determine the federal ratio on the revised CA 800 claiming form.

Essential persons must be separately identified. To accomplish this separation, state forms CA 800, ABCD 278L, 278M, 801, 820, 821, and 822 are being revised to provide a column to indicate the number of essential persons. Therefore, all approved substitute county forms and input documents must also be modified to identify essential persons.

Those additional household members included in the FBU for nonfederal cases because of the court order will be claimed as nonfederal adults unless they are unmarried brothers and sisters who meet the requirements of EAS Manual Section 44-203.333, in which case they will be claimed as nonfederal children. Currently, it is not mandated to separately identify "essential persons" in nonfederal cases. However, there may be a need to do so in the future. If it is feasible, provisions to identify "essential persons" in nonfederal cases should also be made.

The revised forms will be forwarded under separate cover. If you have any further questions, contact Jim Korstjens, Financial Planning Section, at 916/445-7046.

Sincerely,

A handwritten signature in dark ink, appearing to read "R. E. Reich", is written over the typed name.

R. E. REICH
Deputy Director

cc: CWDA